

## Capital Planning Committee Meeting Minutes March 8, 2018

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In attendance were:	Dean Carman John Danizio Charlie Foscett Chris Moore Sandy Pooler Brian Rehrig
Not in attendance:	Steve Andrew Barbara Thornton
Also in attendance:	Amy Fidalgo, Management Analyst Joe Barr, Capital Planning Committee Advisor Michael Morse, Deputy Treasurer Timur Yontar, Capital Planning Committee Advisor

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**Meeting Opened:** Charlie Foscett opened the meeting at 5:00pm. The minutes of December 14, 2017 were reviewed. Sandy Pooler moved to approve the minutes of December 14, 2017. Brian Rehrig seconded. All voted in favor.

**Presentation of CPAC Warrant Article(s) and Plan:** Eric Helmuth, CPAC Chair, and Jim Feeney, Assistant Town Manager, were introduced to the Committee. Eric Helmuth reviewed the funding sources for the annual CPA budget, and the application process for the Committee. Eric Helmuth and Jim Feeney discussed the declining annual state match provided to communities over the past few years.

Eric Helmuth reviewed all FY19 funding recommendations to the Committee. The CPC provided feedback on how the CPAC could present its funding recommendations to Town Meeting. In particular, clarifying the amount of CPA funding that will go towards each project, while also showing the total cost of the project that will not be funded by CPA. The Committee discussed using CPA funds for a school playground study, versus using CPA funds for the actual school playground. The Committee discussed the possibility of investing CPA funds in a project that is not deed restricted for conservation land.

Dean Carman noted that he attended the public meeting with the final applicants and was impressed to hear that HCA is creating community housing with a resident preference system; this process helps the older demographic in Arlington who are looking for housing options. The Committee discussed how the CPAC could handle funding requests for large, multi-year projects, which need funding beyond CPA in order to complete the entire project. Charlie Foscett recommended that the CPAC require applicants to prove how they will leverage funding in their initial application. The Committee discussed how to ensure that CPA funds are not going towards projects that have the potential to be unfinished, due to lack of funds. Sandy Pooler asked if the CPAC had thought of borrowing for some large projects, such as the Reservoir. Eric Helmuth said that the Committee is aware of this option but it has not discussed it at this time.

**Review of Capital Plan, Capital Budget, and Presentation to Finance Committee:** Brian Rehrig reviewed the most recent changes that were made to the Capital Plan, which included moving all the funding for the radio replacement program into one year. Dean Carman moved to approve the Capital Plan and Capital Budget as amended in recent days. Chris Moore seconded. All voted in favor. Brian

Rehrig reviewed the updated language of warrant article 4; the Selectmen have endorsed this language. The Committee reviewed all slides for the presentation to the Finance Committee on March 14, 2018.

**Other Business:** Brian Rehrig moved to endorse the FY19 CPA Funding Recommendations as presented this evening. Sandy Pooler seconded. All voted in favor. Brian Rehrig moved to amend the meeting minutes of December 14<sup>th</sup>, to expand the language of the Space Needs Study to include other Town owned buildings in the scope of the study. Chris Moore seconded. All voted in favor.

**Adjournment:** Brian Rehrig moved to adjourn at 6:45pm. Chris Moor seconded. All voted in favor.